

**LUDOVIKA UNIVERSITY OF PUBLIC SERVICE
DOCTORAL SCHOOL OF MILITARY SCIENCES
STUDY AND EXAMINATION REGULATIONS**



2026

¹ Introduced by Senate Resolution

Pursuant to Article 20 (1) c) of the University Doctoral and Habilitation Regulations, the Senate of the University of Public Service establishes the Study and Examination Regulations of the Doctoral School of Military Sciences (hereinafter referred to as DSMS SER) of the Faculty of Military Sciences and Officer Training (hereinafter referred to as FMSO) as follows:

Scope of the DSMS SER

1. §

(1) The personal scope of the DSMS SER extends to Hungarian students and students of foreign nationality (hereinafter referred to as doctoral students) unless otherwise provided by laws or international agreements and lecturers participating in the doctoral training.

(2) The material scope of the DSMS SER covers the study and examination matters of doctoral students.

The legal background of the DSMS SER

2. §

In matters not regulated by the DSMS SER:

1. Act CCIV of 2011 on National Higher Education (hereinafter ANHE),
1. Act CXXXII of 2011 on the University of Public Service and on higher education in public administration, law enforcement and military education,
1. Government Decree 387/2012 (XII.19.) on doctoral schools, the order of doctoral procedures and habilitation,
1. Government Decree 423/2012 (XII.29.) on the Higher Education Admission Procedure,
1. the Study and Examination Regulations of the University of Public Service (hereinafter referred to as: USER),
1. the University Doctoral and Habilitation Regulations of the University of Public Service (hereinafter: UDHR),
1. university regulations on the use of artificial intelligence, and
1. the rules of the DSMS Training Plan and DSMS Operating Rules shall be applied accordingly.

Privacy consent statements

2/A. §

Within the scope of the DSMS SER, the personal data of doctoral students shall be published on the website of the University on the basis of the following declarations of consent, in accordance with its content:

- a) a declaration of consent for doctoral students who have successfully passed a complex exam in the doctoral schools of the UPS, obtained an absolutorium, started the degree acquisition procedure and obtained a doctoral degree;
- b) a declaration of consent in connection with the announcement of the workshop discussion and public defence by the doctoral school;
- c) a declaration of consent for the entry of the dissertation and the thesis booklet in the database of the National Doctoral Council (doktori.hu).

Bodies, departments and persons involved in the doctoral procedure

3. §

The operation and tasks of the bodies, organisational units and persons directly participating in the doctoral procedure are regulated by Articles 11-20 of the UDHR.

Forms, language, duration and place of doctoral training

4. §

(1) Forms of doctoral training:

- a) organized full-time (full-time, scholarship or self-financed);
- b) organized part-time (correspondence work, self-financed);
- c) individual training (self-financed);
- d) individual preparation (a permissible, nonorganized form of training);
- e) Cooperative Doctoral Training;
- f) Doctoral Programme in Research Excellence.

(2) The languages of the doctoral training are Hungarian and English. The curriculum of the foreign language training may not differ from the approved Hungarian-language training programme. In the case of foreign language subjects, the teachers of the subjects and the appointed supervisors may be teachers with a scientific degree who are able to give lectures in the given language.

(3) The organized doctoral training consists of a uniform 48-month training period that includes eight active semesters.

(4) Credits must be earned during the doctoral training. According to Article 21 (3) of the UDHR, the minimum number of credits to be obtained in doctoral training is 160 and the maximum is 240. The number of credits required by the DSMS to obtain the absolutorium is at least 240.

(5) Doctoral students may participate in part-time training at foreign or other Hungarian universities. One can participate in the partial training on the basis of a program approved by the supervisor, which ensures the validity of the given study period in the doctoral training program. The duration of the partial training is included in the duration of the doctoral training, the student status is not suspended. The partial training shall be recognized for the student with credit points.

(6) The location of the doctoral training is the Hungária Boulevard Campus of the University.

Doctoral student's enrolment and registration obligation per semester

5. §

(1) The enrolment of the admitted doctoral student takes place in person at the DSMS Secretariat, at the Study Officer during the registration period.

(2) From the second semester of his/her studies, the doctoral student registers in the Neptun Unified Study System during the registration period, and at the same time declares whether he/she will continue his/her studies or suspend his/her student status. If the doctoral student fails to register during the registration period due to his or her own fault, he or she shall be obliged to pay a late registration surcharge. If the doctoral student participating in the self-financed training continues his/her studies, he/she certifies the payment of the training fee at the same time as registration. In the absence of these, the semester is postponed by the DSMS Study Officer on the first day of the study period.

(3) From the second semester – until the 1st day of the first month of each semester (1 September and 1 February) – the student prepares a detailed study and research plan for the semester in 3 copies, according to the sample document prescribed in Annexes 3-4, which is presented to the supervisor and then approved by the head of the research area.

(4) On the basis of the prescribed study, research and examination obligations, the doctoral student, under the guidance of the supervisor, prepares a four-year individual study and research programme in 3 copies by the end of the last month (31 January) of the first semester of the first academic year in accordance with the model document prescribed in Annexes 3-4. (Student in individual preparation is not obliged to do so!). The Study and Research Programme is approved by the head of the relevant research area on the basis of the proposal of the supervisor. The 1st copy of the study and research programme remains with the student, the 2nd copy is stored by the supervisor, and the 3rd copy is stored in the DSMS Secretariat.

(5) The student status is suspended in accordance with the provisions of Article 32 of the USER and Article 31 of the UDHR. A student must report his/her request for a suspension request in the DSMS

- a) for the autumn semester until 31 August;
- b) for the spring semester until 31 January.

(6) The DSMS Head of School decides on the postponement, study, disciplinary and examination matters of doctoral students, as well as on the termination of the student status in cases where it is not terminated by law. The forum for appeal against the decision of the DSMS Head of School is the DSMS Disciplinary Doctoral Council (hereinafter: DDC).

(7) At the request of the doctoral student, the DSMS Head of School may authorise the suspension of the student status on a maximum of three occasions, for a total of four semesters.

(7) During the period of the suspension, the doctoral student may collect data, conduct scientific research, publish, participate in scientific conferences and tenders. The doctoral student will receive credits for his/her activities made during the period of suspension in the first active semester following the suspension.

(8) The student status is continuous even if the doctoral student participates in part-time training at a foreign or other Hungarian university for a longer period of time, where he/she

fully performs the sub-tasks agreed with the supervisor and these can be evaluated with credit points.

(9) The student status is suspended for the duration of the actual military service in the voluntary reserve, during which time the student is exempt from the obligations specified in the USER and DSMS SER.

(10) A doctoral student who fulfils the following conditions may have a continuous student status:

- a) enroll in the first semester;
- b) in the following semesters, he or she announces the continuation of his or her studies and certifies the payment of the training costs;
- c) earn a minimum of 21 credit points per semester;
- d) the doctoral student is obliged to complete the credits not completed in the given semester in the following semester, provided that he or she fulfils the credits required for the completion of the complex exam and the additional criteria requirements prescribed in the DSMS Training Plan by the end of the 4th semester.

(11) The content of the student status and the rights and obligations of doctoral students are regulated by Articles 31-33 of the UDHR.

Organised training

6. §

(1) Within the framework of organized full-time training, doctoral students participate in contact classes, the number of which is at least 35 (thirty-five) per semester in the training and research phase. During the training, they consult with the supervisor or the head of the research area, individually or in groups, and they can conduct scientific research, publication activities and teaching. Part of the organized training is the development of the teaching and research skills of doctoral students.

(2) Organised part-time (correspondence-based) doctoral students may carry out teaching activities in any higher education institution. The doctoral student presents the official certificate related to his/her teaching activities at another higher education institution to the supervisor and the head of the research field, and then attaches it to his/her semester report (Informative data) as an appendix.

(3) The credit register is kept by the DSMS Academic Officer and checked by the DSMS Scientific Secretary in every semester.

Tasks of the individual training participant

7. §

(1) The aim of the individual training is to enable professionals with significant scientific research experience and documented scientific performance equivalent to at least 10 publication points to obtain a doctoral degree by facilitating participation in organized doctoral training.

(2) The duration of the individual training is four years (48 months).

(3) Participants in individual training are exempt from attending contact classes, but their training is subject to consultation and exam obligations. According to the rules of organized

training, the participant of the individual training also performs his or her preparation according to the provisions of the credit system. To obtain the absolutorium, he or she must complete at least 240 credit points.

(4) Participants in individual training enter into a student relationship with the University for the duration of the training.

(5) On the basis of the academic and research results completed prior to admission, the DDC may award credit points to the individual participant as follows:

- study obligation: maximum 16 credits;
- scientific research: maximum 80 credits.

(6) The supervisor determines the additional study and research tasks to be carried out during the period of the training in consultation with the student, considering the student's academic background and previous performance.

(7) The participant of the individual training prepares a study and research programme for the four years, which must be submitted to the DSMS by the end of the first semester (31 January) of the first academic year with the consent of the supervisor and the approval of the head of the research area.

(8) There are no compulsory credits to be obtained for the individual training student every semester, he or she performs his or her activities on the basis of his or her own plan, under the guidance of his or her supervisor. At the end of the semesters, the student is obliged to submit the "Informative Data" about the credits obtained to the DSMS.

(9) In other respects, Article 36 of the UDHR shall be applied to doctoral students participating in individual training.

Individual preparation

8. §

(1) The purpose of the individual preparation is to enable professionals with a master's degree and a diploma certifying professional qualification obtained at a Hungarian or foreign university, with at least 5 years of teaching and scientific research performance in the field of military sciences, with particularly outstanding experience in the organization of defence agencies or in their higher education, to obtain a doctoral (PhD) scientific degree, even without participating in the organised doctoral training. Obtaining a degree based on individual preparation can only be used in particularly justified cases!

(2) Requirements for individual preparation:

- a) the individual preparer applies for the complex exam with 20 publication points;
- b) the subjects of the complex exam can be selected from among the subjects approved by DDC in the given academic year;
- c) the student status of the individual preparatory student is established by applying for and accepting the complex exam;
- d) Registration is possible for individual preparatory students twice a year, one before the complex exams in June, the second time until December, in this case the complex exam takes place in January next year;
- e) his/her preparation is led by a designated supervisor;

- f) the degree acquisition procedure is the same in all other requirements as those of the participants of the organised training;
 - g) The individual preparer cannot be allowed to postpone the year.
- (3) The other rules of individual preparation are contained in Article 37 of the UDHR.

Training and other costs

9. §

- (1) The amount of the cost to be paid will be determined on the basis of the relevant rector's order.
- (2) The doctoral student paying the self-financing fee is obliged to certify the fact of payment on the day of enrolment.
- (3) In further questions related to the payment of the tuition fee and the fees of the doctoral procedure, the provisions of the Student Compensation and Benefits Regulations shall be applied.

'Input' and 'output' language requirements

10. §

(1) The "entry" language requirement is the proof of the existence of at least one complex state-recognized language exam at level B2 (intermediate) or an equivalent certificate. At the time of submitting the admission application and in the degree acquisition procedure, the following foreign languages may be accepted:

- a) the official languages of all European countries;
- (b) Arabic;
- c) Hebrew;
- d) Japanese;
- (e) Chinese;
- f) Korean;
- g) Latin;
- h) Ancient Greek.

(2) "Output requirement", the linguistic condition for obtaining a doctoral degree, is proof of knowledge of two foreign languages. A certificate of at least a level B2 (intermediate) complex state-recognized language exam (or an equivalent certificate) is required in one language, and a certificate of at least a B1 level (basic) complex state-recognized language exam (or equivalent) in the other language. The following foreign languages may be accepted in the degree procedure:

- a) the official languages of all European countries;
- b) Arab;
- c) Hebrew;

- d) Japanese;
- (e) Chinese;
- f) Korean;
- g) Latin;
- h) Ancient Greek.

(3) The language requirements for obtaining a degree must first be applied to doctoral students admitted from 2023/2024 onwards in an ascending system. By way of derogation, those language requirements also apply to those who have not yet obtained their academic degree at the time of the entry into force of the amended provisions.²

Credit allocation, general training requirements

11. §

(1) The doctoral training:

In doctoral training, credit points can be earned with the following forms of activity (sub-fields):

- | | |
|------------------------|---------------------|
| a) Study requirement | minimum 70 credits |
| b) Scientific research | minimum 170 credits |
| c) Teaching | maximum 10 credits |

(2) General training principles:

- a) the four-year programme consists of eight semesters, where an average of 30 credits per semester, a total of 240 credits are compulsory. Students in individual training can complete credit points in any number of semesters per semester;
- b) a maximum of 33 credit points can be planned for one semester. An exception to this is if the student has not completed the 30 credit points of the previous semester for some reason, in which case the missed credits can also be planned in addition to the 33 credits;
- c) if the student does not have any outstanding credits — i.e. he/she completed his/her studies on the basis of the model curriculum — he/she may complete a maximum of 33 credit points in a semester;
- d) the student can continue his or her studies if he/she has completed at least 21 credit points (70% of the required amount) in the semester and has fulfilled the specified criteria. If the student fails to complete the 21 credits in the given semester, he or she is obliged to complete the 21 credits in the next semester, provided that he or she fulfils the credits required for the completion of the complex exam and the additional criteria prescribed in the DSMS Training Plan by the end of the 4th semester;
- e) a minimum of 9 credit points must be obtained in scientific research in the first semester and a minimum of 12 credit points in the following semesters, with a minimum of 170 credit points³ at the end of the training;

² Amended by Senate Resolution No. 23/2023. (01. 25.).

³ Of this, 20 credits are dissertation research work.

- f) students in teaching positions may not earn credit points for classes held at their own university;
- g) the deadline for the "crediting" of credit points for all participants in organised training is the last working day of the exam period every semester;
- h) the requirements of the training are the same for full-time (scholarship), correspondence and individual students.

Requirements for the fulfilment of the study obligation

12. §

(1) In the field of study, all doctoral students participating in organized training must take or choose subjects in the value of 70 credit points in the following order:

- a) in the 1st to 4th semesters, all doctoral students of the university participating in organized training are required to take the compulsory subjects specified by DDC for each academic year;
- b) in the 1st and 2nd semesters, if possible, 1-1 elective subject per semester must be taken in connection with the research topic, in the value of 2-2 credit points per subject;
- c) in the 3rd and 4th semesters, if possible, 1-1 optional research seminar in the value of 2-2 credit points must be enrolled in connection with the research topic (the research seminars end with a practical grade).

The aim of the research seminar is to deepen the student's knowledge in the topic of the doctoral student's choice – related to the research topic. To search for and process the relevant literature, and to be able to form and synthesize an independent opinion on the topic. The seminar is evaluated and graded by the lecturer who announced the topic. The grade is entered into the NEPTUN Electronic Study System as a practical grade.

d) The provisions of points a-c are also compulsory for those in individual training, but can be completed according to an individual curriculum.

(2) Contact hours of the subjects:

- full-time training:
 - Colloquium Subject 30 hours;
 - Research seminar 20 hours;
- in correspondence and individual training:
 - Colloquium Subject 10 hours;
 - Research seminar 6 hours;
- for the module entitled "Scientific Research", the supervisor may charge 15 hours.

(3) Students who are unable to participate in the merging of subjects providing compulsory studies due to a long-term absence (e.g. service abroad) may request to be exempted from this (individual study schedule). However, in this case, he/she must still take his/her exams during the exam period of the given semester.

(4) The admission of the subjects must be planned with the supervisor or with the agreement of the relevant head of research area from the announced subjects. The list of subjects and research seminars that can be taken up, together with other necessary

information, is published by DSMS on its website, and it is sent to students in the "Informative data" booklet before the start of each academic year.

Requirements for the fulfilment of scientific research work

13. §

(1) In order to complete the scientific research work, the subject "Scientific Research" belonging to the given semester must be taken from among the subjects outside the field of research. These subjects have a basic credit value, which is also indicated in the model curriculum. Completion of the basic credit values ensures the student's progress at an average pace. The credit values of these subjects can be changed in the NEPTUN system according to what the student has actually completed at the end of the semester. This means that the student's credit value – completed – stated in the "Semester Information" will be accounted for.

(2) At least 9 credit points must be obtained in the first semester and at least 12 credit points in the following semesters, with at least 170 credit points⁴ at the end of the training, as follows:

- a) preparation of a scientific article every semester related to one's own research;
- b) if he/she publishes on another topic, half of the credit value can be awarded;
- c) publications that are not closely related to the research topic can only be accounted for in the 1st or 2nd semesters;
- d) if the student does not publish in the given semester, he or she must make up for it in the next semester.

(3) Credit points can be earned through the activities listed in Annex 2 of the DSMS Training Plan.

(4) The same publication or scientific activity can only be counted once during the entire period of the training.

(5) A professional publication is one with a minimum length of 0.5 printing sheet. Exceptions to this are the poster and the correspondence published in the publication of the scientific conference, which may be less.

(6) Rules for accounting for publications in a given semester:

- a) a publication that has been submitted but not yet reviewed, and if the editor requests a significant revision but it has not yet been carried out — it is considered an unpeer-reviewed article;
- b) a statement of authentic editorial acceptance must be attached to a submitted but not yet published publication, but it must be submitted after publication;
- c) a publication published in a conference publication is to be understood as the full length of the conference presentation, or an abbreviated abstract of it, and not as an outline of the presentation;
- d) the co-author's statement must be attached to the publication written as a co-author, in which the participation rate must be recorded. The credit point shall be calculated on the basis of the participation rate, so that the fractional parts shall be rounded to whole points according to the general rules of rounding. An exception is the five-tenth, which must be rounded upwards;

⁴ Of this, 20 credits are dissertation research work.

e) scientific activity can only be accounted for if the doctoral student certifies it.

(7) It is a requirement that the doctoral student has at least seven articles in Hungarian and one in a foreign language published in journals classified in classes A, B, C, D by a department of the Hungarian Academy of Sciences, and/or obtained D or Q qualifications, presenting his/her own research results during the period of the training. This also applies to individual preparers, with the restriction that they already have 20 publication points at the time of application. Nevertheless, during the period of the degree acquisition procedure, they may publish and carry out other scientific work, which will be taken into account when submitting the dissertation and the entire procedural material.

Requirements for the fulfilment of teaching

14. §

- (1) Teaching is an optional — and not mandatory — opportunity to earn credits.
- (2) Doctoral students in teaching positions may not earn credit points for classes held at their own university.
- (3) With the exception of those in individual training, credit points can only be completed from the 2nd semester.
- (4) A student who wishes to earn credit points by teaching must take the subject "Education" belonging to the given semester from among the subjects outside the field of research. The Roman numeral after the subject indicates the semester in which the subject can be taken. The subjects have a variable credit value similarly to the "Scientific Research" subjects, so they are completed in the same way as them.
- (5) Classes may only be held with the permission of the head of the department responsible for the topic, from the student's research topic — or a topic area close to it.
- (6) 1 credit point can be credited for holding 4 lessons.
- (7) A total of 10 credit points can be earned during the training by holding lessons.
- (8) The holding of the lesson is certified by the head of the department responsible for the topic.
- (9) The provisions of this §. do not apply to students in individual preparation.

Counting preliminary performances

15. §

- (1) The results of scientific research work carried out in the three years immediately preceding the admission to the doctoral school – related to the research topic of the doctoral student – may be recognised with credit points in the doctoral programme according to Annex 2 of the DSMS Training Plan. In case the preliminary performances are not related to the student's research topic, 50% of the credit points may be awarded.
- (2) One study can be accounted for only in the first semester of the training in accordance with Annex 2.

(3) The application must be submitted to the Secretariat of the DSMS by 1st October of each year.

(4) Academic activities (e.g. subjects studied) or teaching cannot be recognised as preliminary performance.

Acceptance, change of supervisor, title and research topic

16. §

(1) Students participating in doctoral training organised at other university may request admission to DSMS if the conditions for their research activities are provided and the credits (or a part of them) obtained there can be credited to DSMS training. The „Rules of Procedure“ for re-registration are set out in the UDHR. During the transfer process, a committee decides on the receipt of credits, consisting of the Scientific Secretary of DSMS, the head of research area and the head of the given department.

(2) If the relationship between the student and the supervisor is inadequate, or the supervisor is unable to perform his or her duties through no fault of his or her own, or for any other reason, the student may initiate a change of topic or supervisor at the DSMS DDC. Before making its decision, the DDC asks for the opinion of the head of the research area, and then the final decision is made by the DDC.

(3) The title of the doctoral thesis may be changed at the request of the supervisor or the student, or at the suggestion of the workshop discussion, with the approval of the DDC.

(4) Research topic change may only be allowed once in justified cases in the 1st and 2nd semesters, which must be supported by a developed research topic plan. The DDC decides on the change of the research topic on the proposal of DSMS Head of School, with the approval of the new topic outline.

Parallel training

17. §

(1) The student may participate in parallel training at another doctoral school with the supervisor's permission. Participation in the parallel training must be reported to the Secretariat of the DSMS.

(2) The DDC decides on the recognition of the subjects and research activities studied in parallel training on the proposal of the supervisor.

Credit transfer

18. §

(1) Students participating in doctoral training may request the credit values of their subjects admitted and completed at the doctoral school of another faculty or institution to be credited, which is decided by the DDC on the proposal of the supervisor.

(2) Two subjects are considered equivalent if the match of the knowledge between them is at least 75%.

(3) If the knowledge is matched, the substitute subject can be recognized with the same number of credits as the number of credits included in the curriculum of the doctoral program of DSMS. The compulsory subject according to the Training Plan cannot be redeemed by credit transfer.

(4) The application for credit transfer must be submitted by the end of the registration period after the announcement of the continuation of the semester's studies. The decision on admission or rejection must be made by the DDC within one month.

(5) Upon the recognition of the subject, the grade obtained cannot be modified.

The exam period, the verification of knowledge

19. §

(1) During the training, the forms of verification of the acquisition of knowledge related to each subject are laid down in the Model Curriculum, and the content requirements are set out in the Subject Programmes.

(2) Knowledge verification can take the following forms:

a) In the field of study obligations:

- the colloquium with a five-grade qualification;
- the mid-year evaluation with a five-grade rating;
- the practical grade with a five-grade qualification;

b) In the field of scientific research, research workshops, dissertation research and teaching:

- The requirements of the admitted subject are fulfilled with a five-grade qualification.

(3) In the case of end-of-semester exams, the grade – in the case of colloquium, mid-term evaluation and practical marks – is certified by the examiner, senior lecturer; in the case of "Scientific Research" subjects, by the supervisor; in the case of "Teaching" subjects, by the head of the department responsible for the taught subject, and signed by the supervisor in the NEPTUN system. The modules "Research Workshop Seminar" and "Dissertation Research Work" are signed by the head of the research area in the NEPTUN system.

(4) In cases deserving special consideration (e.g. absence abroad), the exam may be taken before the exam period in the given semester at the request of the student, with the permission of the DSMS Head of School. In the case of an exam that is not completed by the end of the exam period, the entire subject must be carried over to the next semester.

(5) Credit points can only be credited if the exam is passed. The value of the credit points does not depend on the result of the successful exam.

(6) In order to credit the credit points earned in the semester, the student is obliged to submit the information on the activities carried out to the DSMS Secretariat by the end of the exam period, together with a detailed report from the supervisor.

(7) The tasks to be performed in order to repeat unsuccessful exams and to improve the successful exam are subject to the provisions of the USER and the Student Compensation and Benefits Regulations.

Completion of the training

20. §

(1) The final certificate (absolutorium) certifies – the fulfilment of the requirements of the study obligation, scientific research and teaching (if chosen by the student) specified in Sections 11-14 specified in the DSMS SER, the successful passing of the prescribed exams, except for language exams, and the acquisition of at least 240 credit points prescribed in the requirements –, without qualification or evaluation that the doctoral student fulfils the training and preparation requirements prescribed for him or her in all respects deed. The student must also have 20 publication points, consisting of seven publications in Hungarian and one in a foreign language, published in journals classified in classes A, B, C, D by a department of the Hungarian Academy of Sciences, and/or in a journal classified as D or Q, presenting its own research results.

(2) After the successful completion of the 8th semester, if all the conditions for issuing the absolutorium are met, the doctoral school will issue the final certificate. However, the student will only receive this if he or she submits his or her own and his supervisor's 4-year summary report to the school. Applying for a degree is possible within the time interval specified in the ANHE and the UDHR.

(3) The four-year training period cannot be shortened, the absolutorium cannot be issued earlier, but the workshop discussion can be held in the last year of the training.

(4) The final certificate (absolutorium) is signed by the DSMS Head of School in the doctoral student's transcript.

(5) On the last day of the semester in which the student obtained the absolutorium, his/her student status is terminated. From the acceptance of the application for the degree acquisition procedure until the day of the conferral of the doctorate, the candidate is entitled to the title of "Submitter of the doctoral thesis".

The complex exam

21. §

(1) At the end of the first four semesters of the doctoral training, as a conclusion to the training and research phases, and as a condition for the start of the research and dissertation phase, doctoral students are required to take a complex exam.

(2) Conditions for applying for the complex exam:

- Students can apply for the complex exam by filling in the application form available on the website of the DSMS, which must be submitted to the DSMS.
- The doctoral student must have the supervisor's evaluation of the student's academic progress so far.
- Acquisition of at least 120 training credits (worth 70 academic and 50 scientific credits) in the "training and research phase" of the doctoral program (first four semesters).
- The doctoral student must have 6 publication points (3 scientific articles).
- Before the exam, the doctoral student must submit his/her research plan for the research and dissertation phase in writing, which, in addition to the requirements set

by the DSMS, also includes a schedule for the preparation of the dissertation and the publication of the results.

(3) The application for the doctoral degree procedure of the applicants for individual preparation begins with the application for the complex exam and its acceptance. When applying for the complex exam, the applicant must have the 20 publication points required for obtaining a degree. Applicants for the individual preparation form of training choose the subjects of the exam from among the subjects announced in the given year and approved by the DDC.

(4) Composition of the Exam Committee

- The complex exam must be taken in public, in front of a committee.
- The Exam Committee consists of three members, one of whom is not in an employment relationship with the University (external).
- The complex exam must be organized by research area.
- The chairman of the Exam Committee is the DSMS Head of School. Other members of the committee are the head of the research area and an external expert.
- All members of the Exam Committee must have a scientific degree.
- The supervisor of the doctoral student taking the exam may not be a member of the Exam Committee.

(5) Conducting the exam

- The complex exam consists of two parts: one part assesses the candidate's theoretical preparedness ("theoretical part"), the other part reports on the candidate's scientific progress ("dissertation part"). The theoretical part consists of two subjects, both subjects must fit the student's research topic. Subjects must be selected from a list approved by the DDC in the given year.
- The second part of the exam gives an overview of the doctoral student's scientific progress and knowledge of the literature in the form of an oral presentation (10-15 minutes), for which a 10–15-page written material and research plan for the "*Research and dissertation phase*" must also be submitted (schedule of progress in the dissertation, plan for publications).
- Before the complex exam, the supervisor prepares a written opinion on the doctoral student's study and research activities.
- On the basis of a successful complex exam, the student begins the *two-year "Research and Dissertation Phase"*.
- A report of the complex exam will be prepared with a written evaluation. The results of the exam must be announced on the day of the oral exam.
- The exam is evaluated by the members of the committee on a scale of 0-5 by section, and within the theoretical part, by topic. The complex exam is successful if the majority of the members of the committee consider both exam parts to be successful, i.e. the examinee has received at least 60% of the points that can be obtained in each part and in total. The assessment of the complex exam can be a two-grade, passing or failing qualification.
- The doctoral student may repeat the failed complex exam once, during the same exam period. In case of unsuccessful complex exam, the student's legal relationship will be terminated on the day of the exam.

(6) The other requirements of the complex exam are regulated by the Articles 38-39 of the UDHR.

Special rules related to the Stipendium Hungaricum Scholarship

22. §

(1) The Stipendium Hungaricum Dissertation Scholarship (hereinafter referred to as: Dissertation Scholarship) is established for foreign scholarship holders who have an absolutorium in doctoral training but have not yet obtained a degree, in order to support their activities aimed at obtaining a doctoral degree in a Hungarian higher education institution.

(2) DSMS announces a partial knowledge training for students with a contract with the UPS who are conducting research in a topic related to the field of military science. Students participating in the training are obliged to consult their supervisor during the training period, and the DSMS will issue a certificate of this.

Workshop discussion

23. §

(1) The proposed date for holding the workshop discussion is the first semester after obtaining the absolutorium.

(2) In exceptional cases, if the status of the dissertation draft of the doctoral student participating in the organised training allows it, the workshop discussion may also be held in the eighth active semester.

(3) The workshop discussion must be initiated by the submission of the "workshop discussion registration form" to the DSMS Scientific Secretary 15 days before the event is held.

(4) The workshop discussion is otherwise regulated by Articles 44-45 of the UDHR.

Final provisions

24. §

(1) The current DSMS SER has been revised in accordance with the UDHR that entered into force on 26th September 2025.

(2) The DSMS SER was discussed by the DSMS DDC at its meeting on 12th January 2026 and recommended for adoption in its current form. The UDHC approved this DSMS SER at its meeting on 09 February 2026 (Resolution No. 36/2026).

(3) The provisions of this DSMS SER shall be applied for the first time in the case of doctoral students entering into a student relationship in the second semester of the 2025/2026 academic year.